

Thank you for placing an ad with Mayors & Cities Magazine. Please complete, review, sign and submit the complete form, artwork and payment by the deadline shown to **advertising@mayorsandcities.com** or **Fax: +1 202 706 7937**. If you have any questions, please contact your sales representative or our advertising department at: **+1 202 706 7936**

Who is your sales representative? (Please print name here if any) :

BILLING INFORMATION

■ BILL ADVERTISER		■ BILL AGENCY	
Company Name :		Company Name :	
Contact Name :		Contact Name :	
Address :		Address :	
City / State		City / State	
Zip Code :	Country :	Zip Code :	Country :
Phone :	Fax :	Phone :	Fax :
Email :		Email :	
Website :		Website :	

AD SPACE* : Please check all that apply : **Bleed** **Non Bleed** **Trim** **Safety**

Space 1X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/>	Space 1X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/>	Space 1X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/>	Space 1X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/>
<input type="checkbox"/> Full Page	<input type="checkbox"/> Cover 3	<input type="checkbox"/> 1/2 Page (Vertical)	<input type="checkbox"/> 1/9 (Vert) Products &
<input type="checkbox"/> 2 Page Spread*	<input type="checkbox"/> Cover 4	<input type="checkbox"/> 1/3 Page (Vertical)	
<input type="checkbox"/> Opposite Editor's Note	<input type="checkbox"/> 2/3 Page (Vertical)	<input type="checkbox"/> 1/3 Page (Square)	<input type="checkbox"/> 1/6 (Horiz)
<input type="checkbox"/> Cover 2	<input type="checkbox"/> 1/2 Page (Horiz)	<input type="checkbox"/> 1/4 Page (Vertical)	
<input type="checkbox"/> Special Advertising Section (For rates or more information about the Special Advertising Section ,please contact your sales representative or send an email to : advertising@mayorsandcities.com)			

*See MediaKit for rates

TOTAL AMOUNT DUE : \$.....

ISSUE CHOICES : Please indicate the issue of Mayors & Cities Magazine in which you would like your advertisement to appear. **Closing dates :** See media kit or contact us

AD MATERIALS

<input type="checkbox"/> Pick up from previous issue :/...../.....(Month /Day/Year)	<input type="checkbox"/> Provided camera ready	<input type="checkbox"/> Materials send by Mail on CD, DVD,	<input type="checkbox"/> Upload to FTP site
<input type="checkbox"/> Email digital files to : advertising@mayorsandcities.com	<input type="checkbox"/> Ad build services (additional cost)	<input type="checkbox"/> Other.....	

Please see media kit for ad size and specification details, advertising guidelines, policies, terms and conditions. For update also visit our website at : **www.mayorsandcities.com**

PAYMENT OPTIONS

POLICY: First Time Customers in United States must pay their first insertion in advance. Advertisers outside of United States are required to pay all their insertions in advance. For all qualified customers, charges will process within 14 days of magazine publication. For all non qualified customers, all payments must always be paid in full before processing your order requests.

PLEASE CHECK ONE

Check Enclosed # ----- Make checks payable to : MAYORS & CITIES ,INC

Wire Transfer (Please contact us for bank account references)

Make payment through PayPal to the E-mail : advertising@mayorsandcities.com

Money Order payable in U.S. Dollars to : MAYORS & CITIES ,INC

Debit / Credit Card MoneyGram / Western Union

Visa

MasterCard

American Express

Discover

Card number : -----Security Code-----Exp Date -----/-----

Name on the card : -----

Address : -----

City : -----State-----Zip-----Country-----

Authorization Signature-----Date signed : -----/-----/-----

I acknowledge upon signing this order, that I have carefully read and accepted the terms, conditions, guidelines, rates and policies of this contract set forth in the media kit and on **www.mayorsandcities.com**. I authorize, MAYORS & CITIES , INC the publisher of Mayors & Cities Magazine to run my ads and to use the above debit / credit card for payment of each scheduled ads. I further understand that any verbal agreements are not binding to this agreement.

TERMS

*This order constitutes contractual agreement. This contract constitutes acknowledgement of your order. Advertisers are bound by all conditions outlined on www.mayorsandcities.com. Billing follows immediately .If invoice is not paid within 14 days of invoice date a 1.5% interest will be charged per month on past due accounts. Written insertions for covers II, III and IV may not be cancelled regardless of contract. Publisher reserves the right to withhold any advertising for any account with an outstanding invoice beyond 30 days. Verbal orders do not constitute a contractual agreement. Only legitimate, independent advertising agencies will be paid commissions. Failure by an advertising agency to pay within 14 days of invoice date will disqualify agency from receiving the commission. Please read full advertising terms and conditions at: **www.mayorsandcities.com***